



Column 6

Hindi Vidya Prachar Samiti's

RAMNIRANJAN JHUNJHUNWALA COLLEGE (R. J. COLLEGE OF ARTS, SCIENCE & COMMERCE) (AUTONOMOUS)

Opposite Ghatkopar Railway Station, Ghatkopar (W), Mumbai 400 086.

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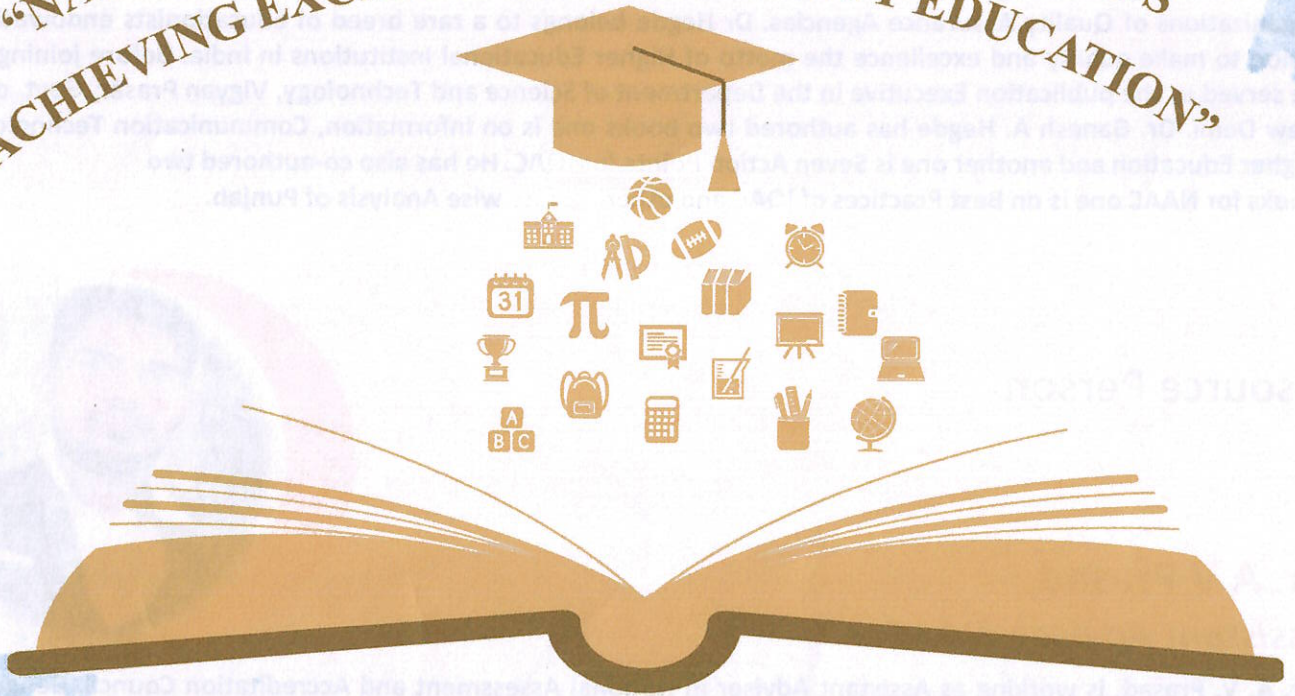
NAAC RE- ACCREDITED 'A' GRADE (CGPA- 3.50) || BEST COLLEGE University of Mumbai

Internal Quality Assurance Cell (IQAC)

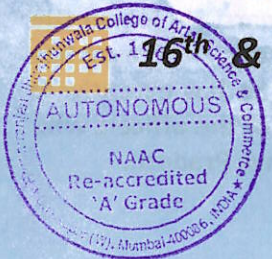
Organizes

TWO DAYS NATIONAL WEBINAR ON

**“NAAC ACCREDITATION, A FIRST STEP TOWARDS
ACHIEVING EXCELLENCE IN QUALITY EDUCATION”**



UNDER THE AEGIS OF UGC PARAMARSH SCHEME



16th & 17th Jan, 2021



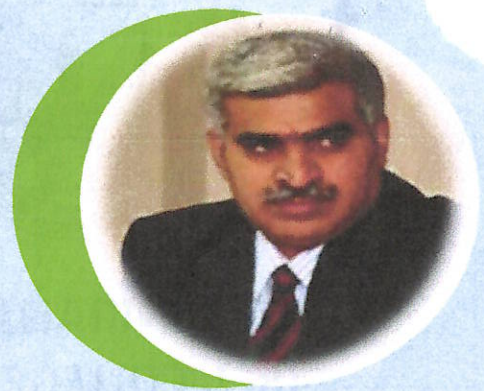
Zoom Platform

Convenor

I/c Principal Dr. Himanshu Dawda

**1/4 PRINCIPAL
RAMNIRANJAN JHUNJHUNWALA COLLEGE
OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS)
Ghatkopar (W), Mumbai-400 086, Maharashtra, INDIA**

Chief Guest and Keynote Speaker



Dr. Ganesh Anant Hegde, *Adviser, NAAC Bangalore*

Dr. Ganesh Anant Hegde, Adviser, NAAC Bangalore is an expert academician in the assessment and accreditation arena in the Country today. He has been at the helm of affairs at the country's top assessment body, the National Assessment and Accreditation Council, for more than two decades now in several capacities. He is keenly involved in the framing of assessment framework of NAAC for the last two decades and has to his credit the niche expertise of assessing and accrediting more than 1400 Institutions of Higher Learning across the Country. In addition to this, he has involved himself profusely in designing and conceptualizing assessment manuals in specialized areas like health, teacher education, guidelines, publications etc. He holds a Doctorate degree in Mass Communication and Journalism from the University of Mysore. True to his spirit, Dr. Hegde has organized several workshops for Principals and Faculty members for undergoing the process of Accreditation. He has conducted several assessors training programmes at NAAC for Vice Chancellors, Professors and Principals all over the country for training prospective NAAC Peer Team Experts. In addition, he has co-ordinated the review of 66 Academic Staff Colleges of UGC and submitted a report. He has been instrumental in bringing out the Internal Quality Assurance Guidelines and other Publications. Dr. Hegde has equally contributed his professional prowess in the International Arena as well. He has participated and contributed to National and Inter-National Seminars on Higher Education, Assessment and Accreditation, Internal Quality Assurance System, Quality in Teacher Education, Best Practices and APQN online discussion so on. He has also participated and conducted training programme for Assessors abroad. He has been Board of Directors for International Network of Quality Assurance Agencies in Higher Education (INQAAHE) from 2013-15, which is a world-wide association of over 200 organizations of Quality Assurance Agencies. Dr Hegde belongs to a rare breed of Educationists endowed with a vision to make quality and excellence the motto of Higher Educational Institutions in India. Before joining NAAC, he served as the publication Executive in the Department of Science and Technology, Vigyan Prasar, Govt. of India, New Delhi. Dr. Ganesh A. Hegde has authored two books one is on Information, Communication Technology and Higher Education and another one is Seven Action Points for IQAC. He has also co-authored two books for NAAC one is on Best Practices of IQAC and other is State wise Analysis of Punjab.

Resource Person



Dr. A V Prasad, *Assistant Adviser, NAAC*

Dr. A. V. Prasad, is working as Assistant Adviser in National Assessment and Accreditation Council, Bengaluru. A post graduate from the faculty of Statistics from Sri Venkateswara University, Tirupati, Andhra Pradesh, Dr. Prasad has completed his Doctorate degree in Statistics, received Gold Medal and several other prizes also. During his research programme he has been awarded the DST-INSPIRE fellow and published 8 international research papers. He has also published several papers in National and International journals for the last six years. He joined the NAAC in the year 2017 and has three years of experience in Assessment and Accreditation process. Dr. Prasad has coordinated more than 190 Colleges for Accreditation. With his rich experience in Statistics he has extensively used the NAAC data for fine tuning the revised accreditation methodology of NAAC. He is one of the officers who is coordinating the states for Western Region comprising Goa, Gujarat, Maharashtra and Madhya Pradesh.



Contact for Registration and Queries

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iqac@rjcollege.edu.in

[Registration](#)

[Form](#)



[Telegram Group](#)

[Link](#)



Last Date for Registration: 15th Jan, 2021

Registration is compulsory and you will receive a mail with the Zoom invitation on the email id you have used in registration and on the day of the Webinar you will have to login with the same zoom link and same email id. E-certificate will shared to all participants on the Telegram Group on 20th Jan, 2021.



Schedule



16 January - 2021

Inauguration

10.00 am to 11.00 am

Dr. Ganesh Hegde
Advisor, NAAC

Chief Guest and Keynote Speaker

16 January - 2021

Technical Session 1

11.15 am to 01.00 pm

Dr. A V Prasad
Assistant Advisor, NAAC

Resource Person

16 January - 2021

Technical Session 2.1

01.30 pm to 02.30 pm

Dr. Seema Ratnaparkhi
IQAC Co-Ordinator, R J College

Criteria 1

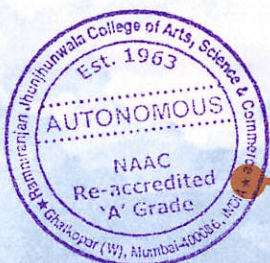
16 January - 2021

Technical Session 2.2

02.45 pm to 03.45 pm

Dr. Nandini Vaz Fernandes
Head & Associate Professor, P C College

Criteria 2




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17 January - 2021

Technical Session 3.1

10.00 am to 11.00 am

Dr. Surendra Thakurdesai
Associate Professor, G J College

Criteria 3

17 January - 2021

Technical Session 3.2

11.15 am to 12.15 pm

Prof. Dr. Nandkumar Sawant
P Chowgule College

Criteria 4

17 January - 2021

Technical Session 3.3

12.30 pm to 01.30 pm

Prof. Dr. Nandkumar Sawant
P Chowgule College

Criteria 5

17 January - 2021

Technical Session 4.1

02.00 pm to 03.00 pm

Dr. Usha Mukundan
Director, HVPS- R J College

Criteria 6

17 January - 2021

Technical Session 4.2

03.15 pm to 04.15 pm

Dr. Usha Mukundan
Director, HVPS- R J College

Criteria 7

17 January - 2021

Valedictory Function

04.15 pm to 04.50 pm

Dr. Vijay Joshi
Chief Consultant, RUSA

Valedictory Speech





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**Report
Of
National webinar on
“NAAC Accreditation, A First Step Towards Achieving Excellence In Quality Education”
on 16th and 17th January, 2021
organized by
Internal Quality Assurance Cell
Of
Ramniranjan Jhunjunwala College of Arts, Science and Commerce**

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Welcome Session

The Internal Quality Assurance Cell (IQAC) of Ramniranjan Jhunjunwala College of Arts, Science and Commerce, Ghatkopar, Mumbai, organized two day national webinar on “NAAC Accreditation, A First Step Towards Achieving Excellence In Quality Education” on 16th and 17th January, 2021.

The webinar began with the welcome address delivered by the Principal of the college, Dr Himanshu Dawda. Dr Dawda began his speech by welcoming the important dignitaries, resource persons, fellow teachers and participants of different colleges from across the country. He informed the guest about the humble beginnings of the college and the significant stride the college has achieved from its inception in the field of academics. Dr Dawda said that as an institution, ‘we believed in evolving than just in growing’ in order to fulfill the motto of the college *Knowledge is all Ambrosia*. He emphasized that quality education is a culture that is developed over a period of time and NAAC has played a crucial role in inculcating the values in the institutions of higher education. Dr Dawda also stated the role of UGC designed Paramarsh scheme based on the principle of ‘Hub and Spoke’ model in strengthening the symbiotic relationship between the mentee and mentoring institutions. He mentioned that Ramniranjan Jhunjunwala College has taken the mentoring responsibility to guide and train five college so as to enable them to get accredited.




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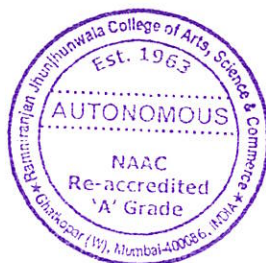
Dr Rajendra Singh, Honorary Secretary of the Hindi Vidya Prachar Samiti in his speech said that our college has been always conscious about the role of quality and value based education in shaping the future of the students.

Key Note Address

Date: 16th January, 2021 Time : 10:00 am – 11:00 am

Chief Guest: Dr Ganesh Anant Hegde, Adviser, NAAC Bangalore.

The keynote address was delivered by the Chief Guest Dr Ganesh Anant Hegde, Adviser, NAAC Bangalore. Dr Hegde in his keynote address the significance of the core values of NAAC. He explained the procedure as to how an educational institution can apply for NAAC accreditation. It is important for every institution undergoing accreditation process to visit the NAAC website and do detailed study in order the comprehensively understand the process and rules regarding accreditation. He discussed the seven stages involved in the entire process of accreditation. Dr Hegde discussed the meaning and significance of quantitative and qualitative metrics required to be submitted by institution undergoing accreditation. He informed about the different application criteria to be followed by the autonomous colleges and standalone institutions while applying for NAAC accreditation. Dr Hegde observed that the revised accreditation framework has given more weightages to the quantitative metrics in comparison to qualitative metrics. Hence it is important for the institution to have sound documentation practice while providing data validation and verification. In the light of the changing scenario NAAC had introduced new indicators like student satisfactory survey, alumni engagement and institutional distinctiveness. Dr Hegde suggested that every higher education institution applying for assessment and accreditation process must prepare executive summary of not more than five thousand words highlighting the main features of the institution.




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Discussing about autonomous colleges Dr Hegde said that NAAC intends to make autonomous institutions dynamic in academics. The Criterion-1 indicators like curriculum design and development, academic flexibility, curriculum enrichment and feedback aims to judge the innovations of the autonomous institutions. He observed that teaching faculty must be clear while designing the curriculum and highlight the Programme outcomes, Programme specific outcome and course outcome. He also said the curriculum may be enriched by dividing the programme into core, elective and open elective course and introducing add-on courses and value-added courses. In his concluding remarks Dr Hegde emphasized on the need of higher education institutions to contentiously enhance and improve research, innovation and extension activities.




Principal
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Technical Session 1

Date: 16th January, 2021 Time : 11:15 am – 01:00 pm

Resource Person : Dr A.V Prasad, Assistant Advisor, NAAC

Dr Prasad in the first technical session elaborated on the Data Validation and Verification process (DVV), Student satisfaction survey and Peer team visit. Dr Prasad said DVV is the third stage in the accreditation process. At present, five external professional agencies have been hired by NAAC for the said purpose. The DVV partner verifies the extended profile questions, input for quantitative metrics, data templates and validity of the uploaded documents along with external web sources like AISHE, NIRF, UGC and institutional websites. The DVV team can raise queries in cases like lack of supporting documents, data provided in the SSR is not matching with cross checked with external web sources. The concerned institution should answer online queries raised in the DVV. Generally fifteen days timeline is provided for answering the queries. Dr Prasad stated that importance of referring to the Standard Operating Procedures document of the NAAC while creating the SSR or while answering the queries in the DVV. After the completion of DVV report the institution can check the status report. It will inform the institution regarding the acceptance, recommendation or further clarification of the SSR.

Dr Prasad further explained the process of student survey report. The NAAC team conducts online survey of the students in order to elicit their responses pertaining to the teaching learning process. The students are randomly selected and surveyed. Confidentiality of their identities is maintained by the NAAC. The score of the survey is used only in the calculation of the final CGPA. Dr Prasad discussed the rules to be followed while entering and uploading the student's data.



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Dr Prasad also spoke on the Peer team visit to the institution to be accredited. The main purpose of the peer team visit is to assess and verify the qualitative aspects of the self study report. The peer team in their visit examines the qualitative aspects, makes SWOT analysis and give suggestions to improve the academic and administrative quality of the institution. Dr Prasad further informed the Dos and Don'ts to be followed by the institution during the actual three day visit of the NAAC peer team.

Technical Session 2.1

Date: 16th January, 2021. Time: 01:30 am – 02:30 pm

Resource Person: Dr Seema Ratnaparkhi, IQAC Coordinator, Ramniranjan Jhunjunwala College of Arts, Science and Commerce.

Dr Seema Ratnaparkhi, in the second session, spoke on Criterion I Curricular Aspect. She stated there are eleven questions of which three are qualitative and seven are quantitative questions. Dr Ratnaparkhi said the effective curriculum delivery is a qualitative question for which institution has to submit descriptive information like allotment of duties, planning timetable and meetings between Principal and teachers. Institution should describe the content of the academic calendar along with list of co curricular, extracurricular activities and examination schedules. Institution must document information about their faculties involved in academic bodies of the universities. All documents related to appointment of teachers on academic bodies must be scanned and uploaded. On the academic flexibility indicator Dr Ratnaparkhi said institution should provide information about choice based credit system: programme, courses and elective in accordance with the data template. Further, institution should provide information about the certificate courses offered in last five years. Dr Ratnaparkhi spoke on the importance of the curriculum




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enrichment indicator which is a qualitative indicator in which NAAC seek information about cross cutting issues related to professional ethics, gender, human values, environment and sustainability. Institutions have to provide information from the courses and syllabi that covers the above topics and provide documentary links. NAAC is also emphasizing how the experiential learning is integrated in the academic courses like field work, projects and internships. Dr Ratnaparkhi stressed on the importance of feedback on syllabus from important stakeholders like students, alumni and employers. Institutions can design their own feedback forms and do regular reviews. Dr Ratnaparkhi showed the samples of feedback forms to the viewers. The session ended with discussion with the participants.

Technical Session 2.2

Date: 16th January, 2021. Time: 02.45 pm to 03.45 pm

Resource Person: Dr. Nandini Vaz Fernandes, Head & Associate Professor, P C College

Dr Nandini Vaz Fernandes in the second technical session dealt with Criterion II: Teaching, Learning and Evaluation. She said the purpose of the above criterion is to ensure institutions provide equal opportunity to the students, formulate policies and strategies to cater to the diverse group of students. NAAC seeks to understand through this criterion about the effective teaching learning experiences of the institutions that includes interactive instructional techniques, teaching learning pedagogies, evaluation modes and promotion of higher order thinking. Dr Fernandes observed that NAAC aims to ensure that institutions have adequate teaching infrastructure like total number available teachers, competency in teaching methods and ability to learn new educational technologies and pedagogical skills. Dr Fernandes further said the five key indicators of Criterion II – student enrollment and profile, catering to student's diversity, teaching learning process, teacher profile and quality, evaluation process and reforms, students performance and learning outcome and student satisfaction survey enables to understand the quality outcome of




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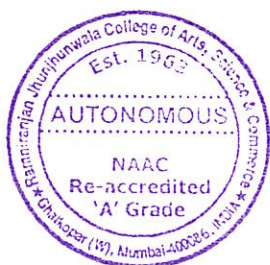
the institution. Dr Nandini concluded by saying educational institutions must not only teach but develop the cognitive capacities of the students to develop their independent thought process.

Technical Session 3.1

Date: 17th January, 2021. Time: 10.00 am to 11.00 am

Resource Person: Dr. Surendra Thakurdesai, Associate Professor, G J College

Dr Thakurdesai in the technical session addressed the issues pertaining to Criterion 3. Dr Thakurdesai began his session by emphasizing on the importance of Standard Operating Procedures provided by NAAC. He called the SOPs the bible which will give us through idea of the various criteria and indicators. Speaking about the research grants received from governmental and non governmental bodies, he said, the duration of the grant period must fit within the assessment period of the NAAC cycle. The institution must be aware of the new rule that grants given by given by own trust or sister institution is not accepted by NAAC. He stated that while uploading information care must be taken to avoid errors which may be typographical or mismatch of information between the actual documents and what is uploaded or date and duration of the projects. Dr Thakurdesai observed that the sub criteria related Research, Innovation and Extension it is expected from the institution to have balance across the departments in matters of research. Institutions should promote all departments to undertake research activities so that balance statistical picture is reflected. Further, continuity in research is vital in order to have good score in the above criteria. Regarding documentation of seminars, conferences and workshops, Dr Thakurdesai said, it is important to upload the reports of the events conducted on the institutional website as soon as possible. According to him, mentioning the uploading date on the report is a good practice. Similarly individual faculty must also inculcate good documenting practices in matters related to articles published in journals and books. As per journal publication is concerned it is important to take screenshot of the website




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and strategies enabling them to harness and optimize the utility of the information technology. Institutions should create database of the types of software, number of computers, sets of LMS, televisions, CCTVs, recording instruments etc for reference. A separate office or tech desk of information technology can be maintained to administer the issues relating to information technology.

Speaking on Criteria 5- Students support and Progression Dr Sawant said an institution of higher education must be able to imbibe graduate attributes among the students. The success in the above endeavour automatically builds the brand image of the institution. He also emphasized the role of alumni in the brand building process. However, according to him, unlike the west India has not tapped the full potential of the alumni community. Further, he said, a robust student support system aims at augmenting the cognitive capacity, imparting technical and soft skills and inculcating human values in the students. Every institution must strive to support system for students on the lines of equity, access and excellence. Dr Sawant stated apart from classroom studies experiential learning is essential for the healthy personality development of the students and herein the role of curricular, extracurricular, community services and extension activities plays important role. Active participation in the above process will contribute to the nation building process.




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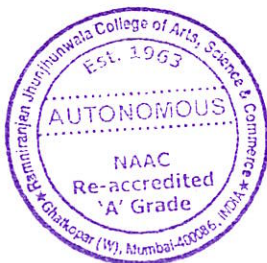
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Technical Session 4.1 and 4.2

Date: 17th January, 2021. Time: 02.00 pm to 03.00 pm & 03.15 pm to 04.15 pm

Resource Person: Dr Usha Mukundan, Director,

Dr Usha Mukundan explained the Criterion 6 and Criterion 7. Criterion 6 covers the issue of Governance, Leadership and Management. Dr Mukundan said while filling the descriptive indicator about the vision and mission statement of the institution it is important to restrict within the given word limit. Highlighting the importance of the logo of the institution, she said, the logo is symbolic expression of the vision and mission of the college. She further claimed that vision and mission of any institution is must be dynamic to suit the changing demands of the educational system. The governance, institutional practices, administrative machinery and academic curriculum and teaching pedagogies must be reflective of the mission and vision statement. She further stated a well designed feedback system with two ways communication will be able to cater to needs and requirements of the stakeholders of the institutions. Speaking about e-governance system, Dr Mukundan said, many areas including online admission of students, payment of fees, payment of salaries of the staff, provident funds, conduct of examination, result processing, issuance of mark sheets etc comes within the ambit of e-governance. It is important to maintain records related to the above process like invoices of the software, contract documents with the vendors. On the criteria of faculty empowerment strategies, Dr Mukundan observed, institutions should make list of all welfare measures, financial assistance, training programmes, welfare fund etc. She emphasized on the role of Internal Quality Assurance Cell in institutionalizing the quality practices, strategies, action plans and feedbacks system.




IIC PRINCIPAL
RAMNIRANJAN JHUNJHUNWALA COLLEGE
OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS)
Ghatkopar (W), Mumbai-400 086, Maharashtra, INDIA



R. J. COLLEGE of Arts, Science & Commerce (AUTONOMOUS)

(Hindi Vidya Prachar Samiti's RAMNIRANJAN JHUNJHUNWALA COLLEGE of Arts, Science & Commerce)

Opposite Ghatkopar Railway Station, Ghatkopar (West), Mumbai 400086, Maharashtra, INDIA.

Website: www.rjcollege.edu.in Email: rjcollege@rjcollege.edu.in Tel No: +91 22 25151763 Fax No: +91 22 25150957

College is recognized under Section 2(f) & 12(B) of the UGC Act, 1956

Affiliated to UNIVERSITY OF MUMBAI II NAAC Re-Accredited 'A' Grade (CGPA: 3.50)

Dr Mukundan said Criteria 7 Institutional Values and Best Practices needs to be identified by the institution based on its practices, academic values and cultural norms. On gender equity indicator she said institution should include all measures and programmes aimed at promoting gender equity. Similarly all activities and measures undertaken for the promotion of environmental consciousness and sustainability should be identified and documented. Finally, she suggested, that every institution should be able to identify a distinctive practice which can be considered as the unique selling proposition.

Valedictory Session:

Date: 17th January, 2021. **Time:** 04:15 pm to 04.50 pm

Resource Person: Dr Vijay Joshi , Chief Consultant, RUSA

Dr Joshi argued that higher education has entered into a new disruptive era wherein the new sets of academic skills are required to meet the new challenges. In order to meet the new challenges NAAC is emphasizing on policy shift from top down regulation of the higher education to self regulation. Capacity building, investment in the faculty, acquisition of new skill sets, innovation, broadening of vision is the key to sustain in the challenging times.

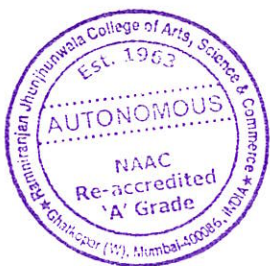
Youtube link:

1st day <http://www.youtube.com/watch?v=LDgFPgGIFno>

<https://www.youtube.com/watch?v=3nQHcRVqxE>

2nd day <http://www.youtube.com/watch?v=WrkKk6K6UdU>

<https://www.youtube.com/watch?v=bNlxUp2VcSk>




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Report of Academic and Administrative Audit 2019-20

Academic and Administrative Audit 2019-20 of R J College was conducted on **Saturday 21/11/2020** from **9.00am** onwards by **online mode**. The following panel of experts participated in the day long deliberation starting with presentation by the principal followed by the interaction with all departments and other official committees.

Dr Pradnya Prabhu

Principal, K J Somaiya College

Prof. Dr Mala Pandurang

Principal, Dr BMN College of Home Science

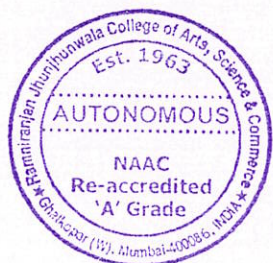
Dr Lily Bhushan

Principal, K E Shroff College

The experts complimented the Principal, staff and students for the commendable job they are doing in imparting all round education to students from different strata of society. In light of the fact that the college caters to the wide range of student diversity, the members appreciated the efforts taken by the administration to reach' out to them through a good teacher-student' mentoring practices. The experts expressed satisfaction over the good efforts put in by all the departments to implement the requirements as per the UGC mandate.

The experts appreciated the following initiatives taken by the college in order to offer the best campus experience to the student and helping them fulfilling their goals in life.

1. Dynamic leadership
2. User friendly website
3. *e-vidya* portal in pandemic
4. *Coursera* course offered to students free of cost
5. *Swayam* NPTEL Local Chapter registration and mentorship
6. Wide range of programs both UG and PG, Diploma courses
7. Linkages for skill development such as NUSSD from TISS, Bright wayz, and L'Oreal for empowering girl students
8. ICICI Learning matrix
9. Automation of administration and moving towards paperless office
10. Vibrant IQAC with regular meetings every month
11. 17 MoUs with industries
12. Incubation activities of the self-financing courses
13. Services offered to visually challenged by the library Good welfare scheme for non teaching staff



**Certified as
TRUE COPY**

Principal

**Ramniranjan Jhunjhunwala College,
Ghatkopar (W), Mumbai-400086.**

- 14.HUL, ISRO and CSIR Funding
- 15.DBT Star college status allowing funding to provide more hands on training to UG students
- 16.Seed money for research to teaching staff and a weeklong National level training program offered for library supporting staff
- 17.Excellent library resources
- 18.Reading room services during the lockdown
- 19.Social outreach activities of the NSS unit and Cycle expedition by NCC cadets for the social cause
- 20.Student laurels in NCC, Sports and *Aavishar*
- 21.Earn while learn opportunity for students
- 22.Active Rotract club with excellent community services
- 23.Safe heaven, mentor-mentee, quality and quick services and feed back
- 24.Excellent placements

The following recommendations were given by the experts:

1. To strengthen and derive more benefits from the autonomy by offering more flexibility to the departments/teachers in the use of varied evaluation modes under continuous evaluation
2. To strengthen the interdisciplinary activities so as to provide students wider perspectives of the subject applications
3. More use of ICT platforms
4. To make Remedial teaching and bridge courses a regular part of the teaching learning.
5. IQAC report can be restructured in the form of SWOC analysis

Pradnya
Dr Pradnya Prabhu
 Prinicipal
 K J Somaiya College

Mala Pandurang
Prof. Dr Mala Pandurang
 Principal
 Dr BMN College of Home Sci.

Lily Bhushan
Dr Lily Bhushan
 Principal
 K E Shroff College



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[Signature]
1/C Principal
Ramniranjan Jhunjhunwala College,
Ghatkopar (W), Mumbai-400086.